



Today's Date
IEP Manager and Phone Number

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Date \_\_\_\_\_

Time

Location

Room

- Any information you would like to share with the team
- Current classroom-based assessments
- Observations by teachers and related service providers
- Results of assessments in all areas related to the suspected disability
- The determination of a disability
- The determination of the need for special education and related services
- Recommendations for consideration by the IEP team regarding special education and related services
- Individual Family Service Plan (IFSP) for a 3 year old

<ul style="list-style-type: none"> <li>• Parent and student information regarding strengths, educational concerns and preferences/interests</li> <li>• Consideration of special factors such as behavior, communication, limited English proficiency, and need for assistive technology</li> <li>• Participation in state/districtwide assessments</li> <li>• Extended school year</li> <li>• Measurable annual goals and short-term objectives or benchmarks</li> <li>• Participation in the general education program</li> </ul>	<ul style="list-style-type: none"> <li>• General education accommodations and modifications</li> <li>• Special education and related services</li> <li>• Responsibilities for implementing the IEP</li> </ul> <p>For students age 16 and older:</p> <ul style="list-style-type: none"> <li>• Secondary transition plan that includes needs and/or services</li> <li>• Graduation from high school</li> <li>• Transfer of parental rights to the adult student</li> <li>• Postsecondary goals</li> </ul>
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- Secondary transition plan that includes needs and/or services
- Graduation from high school
- Transfer of parental rights to the adult student
- Postsecondary goals

☒ Parent(s)/Guardian/Surrogate  
☐ Student\*  
☒ Administrator or Designee  
☒ Regular Education Teacher(s)\*\*  
☒ Special Education Teacher(s)

☐ Speech/Language Pathologist  
☐ School Psychologist  
☐ Part C Service Coordinator  
☐ Other Specialist (specify): \_\_\_\_\_  
☐ Outside Agencies (specify): \_\_\_\_\_

\*\*The school district is not required to invite a regular education teacher for a Evaluation Team Meeting and/or IEP meeting for three and four year olds.

Please review the *Procedural Safeguards in Special Education* pamphlet as it describes the procedural safeguards in special education. Please contact the IEP Manager if you have questions prior to the meeting.